

Project System
SAP Implementation at IESCO
Training Document
Budget Updates
PD Construction

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Budget Updates

1 Purpose

Document

This Document covers the budget aspects other than original budget. In case of revision of estimate budget is also revised.

Prerequisites

Depending on the project situation and scenario whether there is a need of Additional Budget / Transfer Budget or Budget Return.

1.1 Process Steps (PD Construction)

1.1.1 Budget Transfer

Use

It is used to transfer budget from one WBS to another WBS of same or different projects.

Procedure

1. Open "Transfer Project Budget" App from Fiori Launchpad:
2. Select Overall Values Too

The screenshot displays the SAP 'Transfer Budget: Initial Screen'. At the top, there is a header bar with the SAP logo on the left and the title 'Transfer Budget: Initial Screen' on the right. Below the header, there is a navigation bar containing a 'Menu' dropdown, a search field, and buttons for 'Back', 'Exit', 'Cancel', 'System' dropdown, and 'Enter'. The main content area includes a 'Document Date' field set to '20.04.2018'. Below this is a 'Template' section with a horizontal line. Under the line, there are three fields: 'Sender Year' with an empty input box, 'Receiver Year' with an empty input box, and 'Overall Values Too' with a checked checkbox. The 'Overall Values Too' checkbox is highlighted with a red rectangular border.

Note:

- **Sender year** is the year, from which the sender object takes budget funds
- **Receiver year** is the year in which the receiving object receives additional budget funds
- When you choose the indicator **Overall values too**, the total budget is changed by the same amount as the annual budget

- Click Enter button, Transfer budget List screen will appear.

SAP Transfer Budget: List Screen

Menu ▾ Post Back Exit Cancel System ▾ Check

Document Date: 20.05.2018

Budget Transfers

LNo	Sender WBS element	Se...	Receiver WBS element	Re...	Amount	Curr.	Total
1	PC.2018-85-0001-4		PC.2018-85-0001-3		6,000.00	PKR	✓
2							✓

- Update the following required and optional fields:

Field name	Description	User action and values	Comments
Sender WBSE		Example: PC.2018-85-0001-4	Enter the WBSE from which you want to transfer the budget
Receiver WBSE		Example: PC.2018-85-0001-4	Enter the WBSE at which you want to receive the budget.
Amount		Example: 6000	Enter the budget amount you want to transfer.
Sender Total		Example: Selected	The total budget for the sender is changed in the same amount as the annual budget

- Click Check button
- Click Save button.

Result:

Budget Transfer Document will be generated in the system.

1.1.2 Budget Supplement Use

It is used to add additional budget to meet revised plan requirement for execution of project which are controlled through budgets.

Procedure

1. Open "Edit Budget Supplement" App from Fiori Launchpad:



2. Update the following required and optional fields and press enter:

Field name	Description	User action and values	Comments
Project Def.		Example: PC.2018-85-0001	Enter the project definition, for which you want to add supplements.

3. Enter supplement budget amount against the WBS Element approved

Menu ▾ Save Back Exit Cancel System ▾ Check Document Text

Proj.def. PC.2018-85-0001 Thatti Kelra

Period Overall ▾ < >

Overall values

...	Lev	WBS Element	Supplement	Tra...	Current budget	Distributed	Distributable	Assigned	Planned total ...	Release
	1	PC.2018-85-0001		PKR	1,197,784....	1,197,784....			1,197,784....	1,197,784.54
	2	PC.2018-85-0001-1		PKR						
	2	PC.2018-85-0001-2		PKR	1,158,084....		1,158,084....		1,158,084....	1,158,084.54
	2	PC.2018-85-0001-3		PKR	39,700.00		39,700.00	39,700.00	39,700.00	39,700.00
	2	PC.2018-85-0001-4	15000	PKR						

4. Update the following required and optional fields:

Field Name	Description	User action and values	Comments
Supplement for PC.2018-85-0001-4		Example: 15000	Enter the budget supplement amount for the selected WBSE.

5. Go to Edit and select Total Up option

The screenshot shows the ABACUS software interface. At the top, there is a menu bar with buttons: Menu, Save, Back, Exit, Cancel, System, Check, and Document Text. The 'Menu' dropdown is open, showing options: Supplement, Edit, Goto, Settings, Extras, System, Help, and WebGUI File Browser. The 'Edit' option is highlighted with a red box. A secondary menu is open for 'Edit', showing options: Select, Show/Hide, Total Up (F9), Revaluate, and Cancel (Escape). The 'Total Up (F9)' option is highlighted with a red box. In the background, a table is visible with columns: Tra..., Current budget, Distributed, Distributable, Assigned, Planned total ..., and Release. The table contains data for various project items, including '01', '01-1', '01-2', '01-3', and '2 PC.2018-85-0001-4'.

	Tra...	Current budget	Distributed	Distributable	Assigned	Planned total ...	Release
01	PKR	1,197,784....	1,197,784....			1,197,784....	1,197,784.54
01-1	PKR						
01-2	PKR	1,158,084....		1,158,084....		1,158,084....	1,158,084.54
01-3	PKR	39,700.00		39,700.00	39,700.00	39,700.00	39,700.00
2 PC.2018-85-0001-4	15000 PKR						

6. Supplement budget is adjusted accordingly

Menu ▾ Save Back Exit Cancel System ▾ Check Document Text

Proj.def. PC. 2018-85-0001
Period Overall ▾ < >

Thatti Kelra

Overall values

...	Lev	WBS Element	Supplement	Tra...	Current budget	Distributed	Distributable	Assigned	Planned total ...	Release
☐	1	PC.2018-85-0001	15,000.00	PKR	1,212,784....	1,212,784....			1,197,784....	1,197,784.54
☐	2	PC.2018-85-0001-1		PKR						
☐	2	PC.2018-85-0001-2		PKR	1,158,084....		1,158,084....		1,158,084....	1,158,084.54
☐	2	PC.2018-85-0001-3		PKR	39,700.00		39,700.00	39,700.00	39,700.00	39,700.00
☐	2	PC.2018-85-0001-4	15,000.00	PKR	15,000.00		15,000.00			

7. Press Save

Result:

Supplement Budget Document will be generated in the system.

1.1.3 Budget Return

Use

It is used to return unconsumed / unutilized budget from the project so that it can be utilized on other projects (it depend on the scenario and requirement of IESCO).

Procedure

1. Open “Post Budget Return from Project” App, from Fiori Launchpad



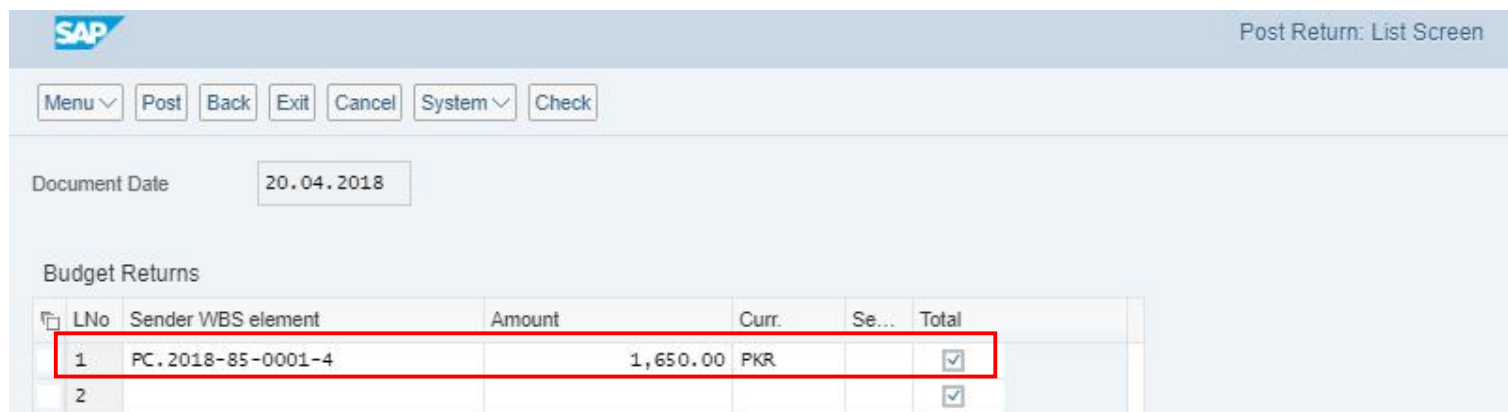
The screenshot shows the SAP Fiori Launchpad interface for the 'Post Return: Initial Screen' app. The top bar includes the SAP logo and the title 'Post Return: Initial Screen'. Below the top bar is a navigation bar with buttons: 'Menu', 'Back', 'Exit', 'Cancel', 'System', and 'Enter'. The main content area contains the following fields:

- Document Date:** A date field with the value '20.04.2018' and a calendar icon.
- Template:** A text input field.
- Sender Year:** A text input field.
- Overall Values Too:** A checkbox that is currently checked.

Note:

- When you choose the indicator **Overall values too**, the total budget is changed by the same amount as the annual budget

2. Enter Budget Return Amount against the WBS Element.



SAP Post Return: List Screen

Menu Post Back Exit Cancel System Check

Document Date 20.04.2018

Budget Returns

LN	Sender WBS element	Amount	Curr.	Se...	Total
1	PC.2018-85-0001-4	1,650.00	PKR		✓
2					✓

3. Update the following required and optional fields:

Field name	Description	User action and values	Comments
Budget Return for PC.2018-85-0001-4		Example: 1650	Enter the budget return amount for the selected WBSE.

4. Press Save

Result:

Budget Return Document will be generated in the system.

Note:

- After doing all above Budgets updates, also release the budget. (The procedure is explained in the original budget training document)