

SAP Implementation at IESCO

Training Document

SAP Navigation

LAST SAVED - 2018-08-17 1:41:00 AM

1. IESCO_SAP_ERP_TD_Fiori_SAP Navigation

Contents

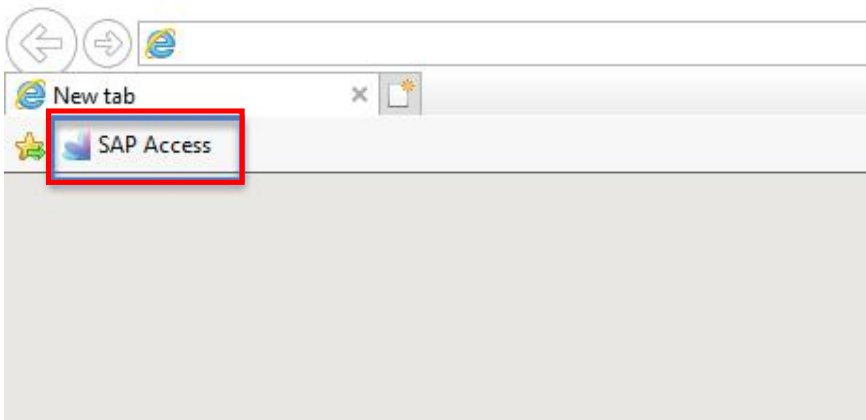
1	Logging on to SAP	3
1.1	How to log off from the SAP system	5
2	Navigation Components.....	6
3	Me Area.....	7

1 Logging on to SAP

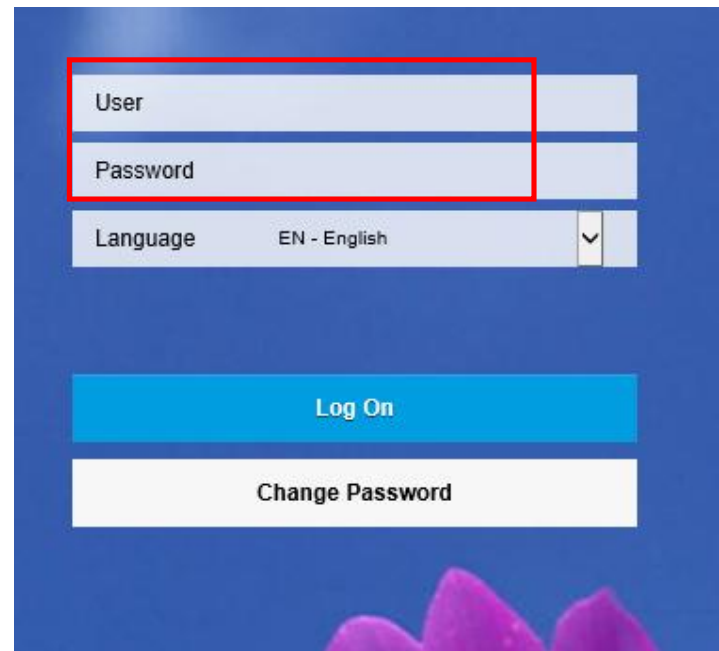
- Open Web Browser



- Click on SAP Access Favorite



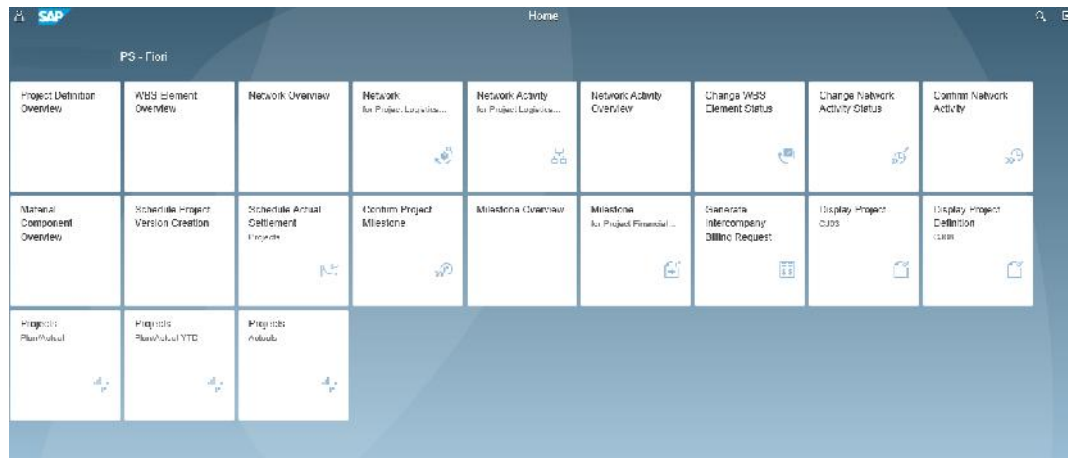
- A screen appears in which you can see User Name, Password and Language



The image shows a login interface on a blue background. It contains three input fields: 'User', 'Password', and 'Language'. The 'User' and 'Password' fields are highlighted with a red rectangle. The 'Language' field is a dropdown menu currently showing 'EN - English'. Below the fields are two buttons: a blue 'Log On' button and a white 'Change Password' button. The bottom of the image shows the top of some pink flowers.

Field	Required	Description
User Name	Required	Example : USER_XYZ
Password	Required	Example : *****
Language	Optional	Example : EN

- Press “Log On”after entering user name and password
- SAP FioriLaunchpadwill appear.

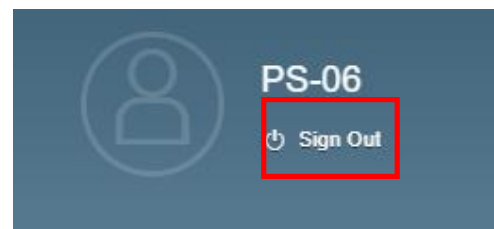


1.1 How to log off from the SAP system

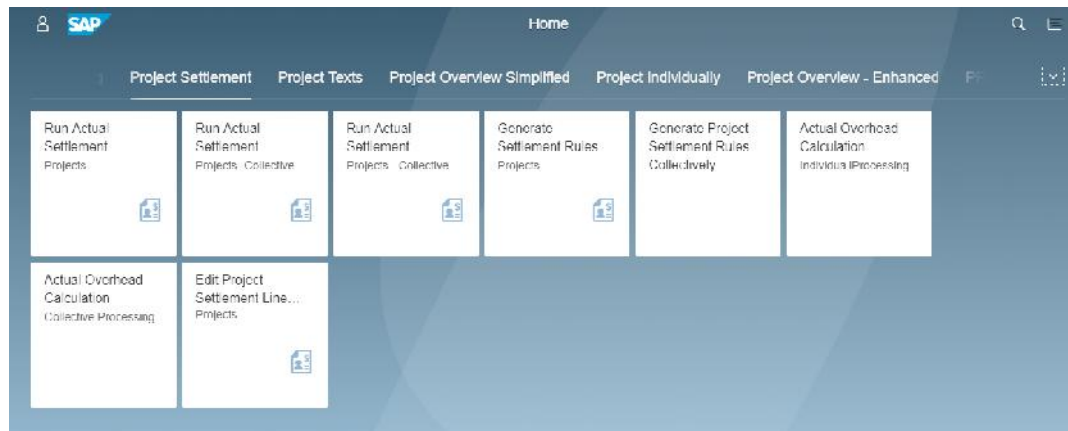
Click on User Menu:



Press “Sign Out” Button



2 Navigation Components



- **Tiles:** Tiles are “Apps” through which you can execute any Transactional and/or reporting tasks.
- **Groups:** Multiple apps of similar nature are grouped together under one group so that relevant area/domain of work can be performed by staying at one place.
- **Search Menu:** An app can be searched through search menu by entering its description.

3 MeArea

There are different options available in Me Area. This area shall be visible after clicking on the user menu button as under:

1. Sign Out – This option will terminate the Fiori Launchpad.
2. Recent Activity – Recently used apps appears in the recent activity menu.
3. Frequently Used – Most commonly used apps are available under frequently used menu.





PS-06
 Sign Out







App Finder

Settings

Edit Home Page

Recent Activity

Frequently Used

Application Jobs
App
16 minutes ago

Network Confirmation - Collective Confirmation
App
9 hours ago

My Inbox
App
17 hours ago