



# Materials Management SAP Implementation at IESCO Training Document Stock Transfer





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# **Stock Transfer Process**

# 1 Purpose

The purpose of this document is to describe the business process of transfer material within plant or plant to plant.

# **Prerequisites**

When some material is required to move within plant or plant to plant then use the stock transfer transaction.





# 1.1 Process Steps

# 1.1.1 Stock Transfer One Step

#### Use

Following steps are followed during the one step stock transfer.

- 1. Open "Post Transfer Posting" App. from Fiori Launchpad.
- 2. Select Action as Transfer Posting and Reference as Other or Reservation.
- 3. In case Reference is selected as Reservation, enter Reservation Number otherwise enter movement type (301) and press Enter.
- 4. On the General tab page of the Header Data, choose Collective Slip from drop down and then select the checkbox Print via Output Control.
- 5. Enter the following data in the Goods Transfer screen.

Field name	Description	User action and values	Comments
Material		As per requirment	For example: 10123
Target Quantity		As per requirment	Enter total quantity: 5
Plant From		As per requirment	Plant: 200
Storage Location From		As per requirment	Storage: 203
Plant Destination		As per requirment	Plant: 201
Storage Location		As per requirment	Storage: 203

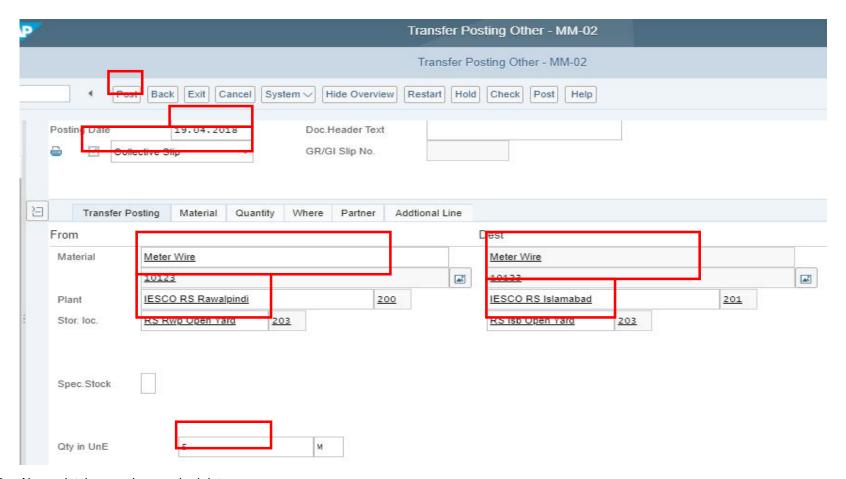




Field name	Description	User action and values	Comments
Destination			







6. Also maintain any other required data.





- 7. Select the Items OK checkbox.
- 8. If the material is serialized, then you need to add serial numbers.
- 9. Choose Post. 4900000347

## Result

You have transferred the stock for materials.





# 1.1.2 Stock Transfer Two Step

#### Use

Following steps are followed during the two step stock transfer.

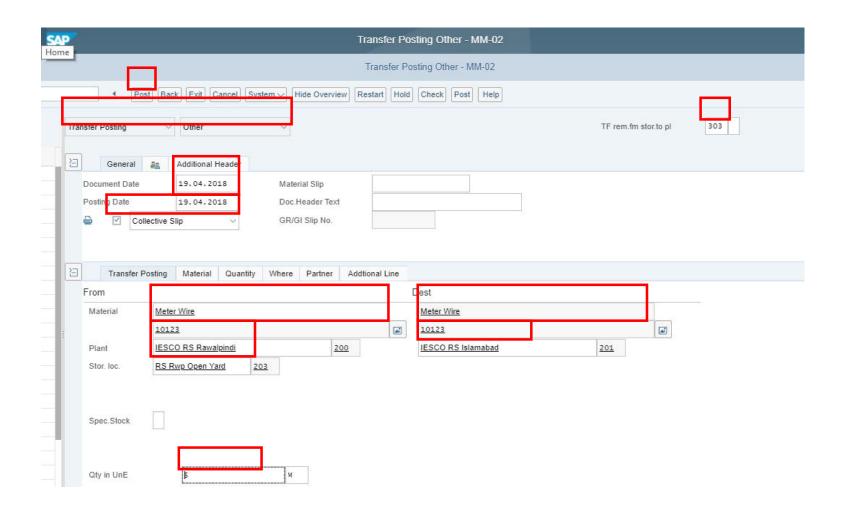
#### **Removal of Material from Source Location:**

- 1. Open "Post Transfer Posting" App. from Fiori Launchpad.
- 2. Select Action as Remove from Storage and Reference as Other.
- 3. Enter movement type (303)and press Enter.
- 4. On the General tab page of the Header Data, choose Collective Slip from drop down and then select the checkbox Print via Output Control.
- 5. Enter the following data in the Goods Transfer screen.

Field name	Description	User action and values	Comments
Material		As per requirment	For example: 10123
Target Quantity		As per requirment	Enter total quantity: 5
Plant From		As per requirment	Plant: 200
Storage Location From		As per requirment	Storage: 203
Plant Destination		As per requirment	Plant: 201











- 6. Also maintain any other required data.
- 7. Select the Items OK checkbox.
- 8. If the material is serialized, then you need to add serial numbers.
- 9. Choose Post. 4900000348.





# 1.1.3 Print Goods Transfer Note-Issue

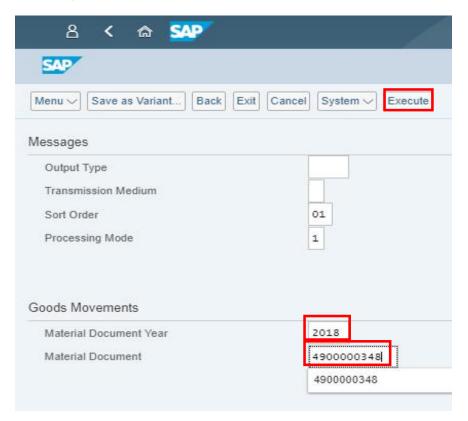
# Use

This procedure explains the Goods Transfer Note Printing.





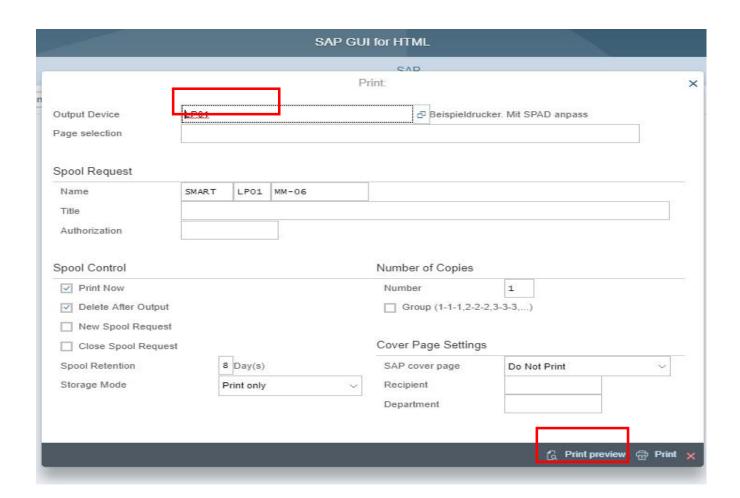
- 1. Open "Output Material Documents" App. from Fiori Launchpad.
- 2. Enter Material Document Number and press Execute.



3. Tick line item as OK and press Print Preview.



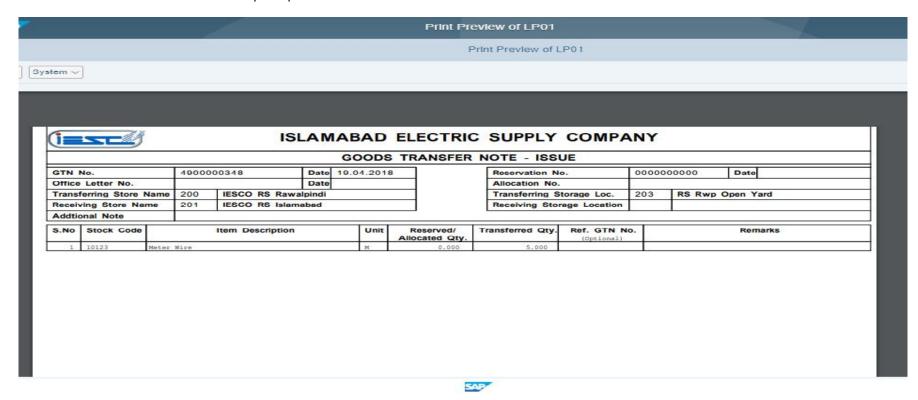








4. Press Print Button and on the next screen press print.



# Result

Goods Transfer Note Print is Done.





#### **Receiving of Material at Destination Location:**

## **Procedure**

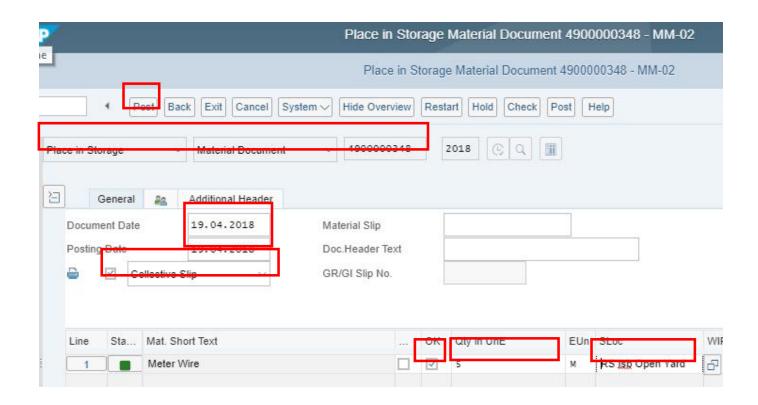
- 1. Open "Post Transfer Posting" App. from Fiori Launchpad.
- 2. Enter the following data in the Goods Transfer screen

3. Field name	4. Des cripti on	5. User action and values	6. Comments
Material Document (Issued)		As per requirment	490000348
Storage Location		As per requirment	Storage: 203

3. On the General tab page of the Header Data, choose Collective Slip from drop down and then select the checkbox Print via Output Control.







- 4. Also maintain any other required data.
- 5. Select the *Items OK* checkbox.





- 6. If the material is serialized, then you need to add serial numbers.
- 7. Choose Post. 4900000349.

## Result

You have transferred the stock for materials

## 1.1.4 Print Goods Transfer Note- Received

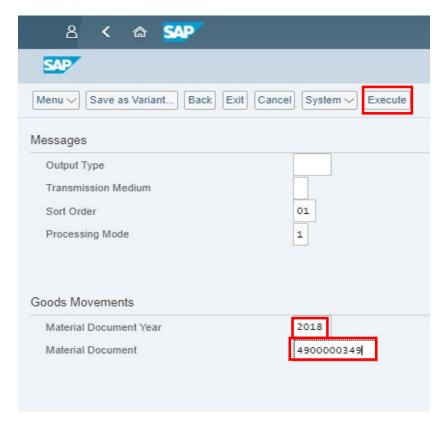
#### Use

This procedure explains the Goods Transfer Note Printing.





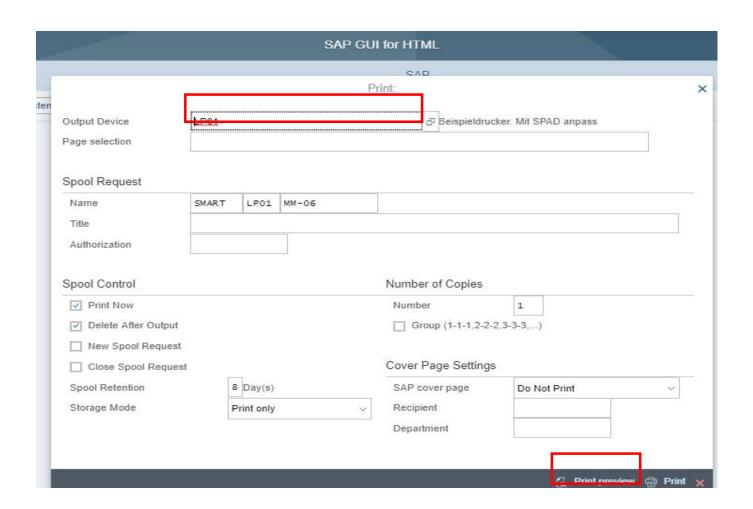
- 1. Open "Output Material Documents" App. from Fiori Launchpad.
- 2. Enter Material Document Number and press Execute.



3. Tick line item as OK and press Print Preview.



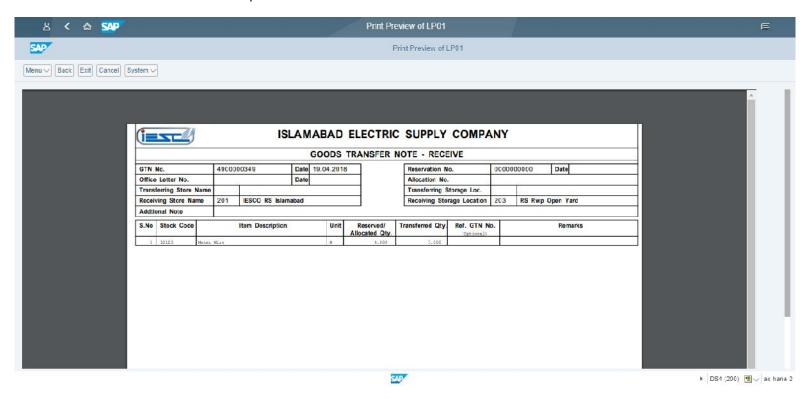








4. Press Print Button and on the next screen press Print.



# Result





Goods Transfer Note Print is Done.

#### Note:

- Other movement types for transfer posting that can be used are:
  - 1. 311 Transfer posting storage location (one-step)
  - 2. 313 Transfer posting SLoc to SLoc remove from storage (two-step)
  - 3. 315 Transfer posting SLoc. toSLoc. place in storage (two-step)
  - 4. 303 Transfer posting plant to plant remove from storage (two-step)
  - 5. 305 Transfer posting plant to plant place in storage (two-step)
- For cancellation of any document, use the procedure of Material Document Cancellation.