

Materials Management SAP Implementation at IESCO

Training Document

Procurement of Consumable Materials / Stationary Demand

Contents

1	Purpose.....	3
1.1	Process Steps.....	4
1.1.1	Creating Purchase Requisition	4
1.1.2	Approval of Purchase Requisition	7

Consumable Material Procurement

1 Purpose

This scenario deals with activities during the procurement process. It also describes the goods receipt of consumable material and invoice receipts by line item.

In addition, during goods receipt value is charged to expense account.

Upon receipt of invoices from the vendor, they are entered with reference to corresponding purchase order, providing a three-way match of purchase order value, goods receipt value and invoice value.

Prerequisites

Essential master and organizational data was created in your ERP system in the implementation phase, such as the data that reflects the organizational structure of your company and master data that suits its operational focus, for example, master data for materials, services and vendors.

1.1 Process Steps

In this document, you create procurement scenario for consumable materials.

1.1.1 Creating Purchase Requisition

Use

In this activity, you create a purchase requisition.

Procedure

1. Open "Create Purchase Requisition" App. from Fiori Launchpad.
2. On the Create Purchase Requisition screen, enter the following values and choose Enter:

Field name	Description	User action and values	Comments
Document Type		As per requirement	For example: IESCO Local Purchase
Material (Item Overview)		As per requirement	For example: 10123
Quantity (Item Overview)		As per requirement	1
Plant (Item Overview)		As per requirement	For exapample: 200
Purchasing Group		As per requirement	For exapample: 051
Account Assignment Category		As per requirement	K
Account Assignment		As per requirement	For example: 101000

3. After selecting the material, enter the Quantity, P/ Group, Plant and Storage Location and Press Enter.
4. Press the check button to see if there is any error

Create Purchase Requisition

Document Overview On
Create
Other Purchase Requisition
Hold
Check
Display Messages
Help
Personal Setting
Services for Object ▾
Find
Mo

IESCO Local Purchase

☐ Source Determination

Header

Default Values

Sta...	Item	A	I	Material	Short Text	Quantity	Unit	C	Deliv. Date	Matl Group	Plant	PGr	POrg
▲	10	K		99906	PDC-DISTRICT GOVT BOM HE	10	EA	D	12.07.2018	MISC ITEMS (	IESCO RS Raw	051	1000

Item: [10] 99906 , PDC-DISTRICT GOVT BOM HEADER ▾

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Material Data
Quantities/Dates
Valuation
Account Assignment
Source of Supply
Status
Contact Person
Texts
Delivery Address

AccAssCat:

Cost center

 ▾

Distribution:

Single account assignment

 ▾

CoCode:

IESCO

 ▾

Unloading Point:

Recipient:

G/L Account:

750600

CO Area:

1000

Cost Center:

101000

Materials Management Training Document

PAGE 6 OF 8

5. Choose Save (Ctrl + S)

Result

Purchase requisition number 5100000111 created

1.1.2 Approval of Purchase Requisition

Use

In this activity, you will approve Purchase Requisition.

Procedure

1. Open "Release Purchase Requisition" App. from Fiori Launchpad.
2. Enter Purchase Requisition Number: 5100000251 by selecting other Purchase Requisition and press Enter.
3. Go to the Release Strategy Tab in the Header Data and Release that Purchase Requisition.

Release Purchase Req. 5100000111

Document Overview On Display/Change **Other Purchase Requisition** Check Help Personal Setting Services for Object Find

IESCO Local Purchase 5100000111

Texts **Release strategy**

Release group: 01 PR RELEASE

Release Strategy: PA Purchase Requisition

Release Indicator: 2 RFQ/purchase order

Code	Description	Processor	Status	Rele...
BB	C.E MM	MM-02	✓	↺
DD	GM TECH	MM-03	✓	↺
EE	C.E.O	MM-02	✓	↺
FF	BOD	MM-03	✓	↺

4. Press Save.

Purchase requisition 5100000111 changed