



Project System SAP Implementation at IESCO

Training Document

Master Data

PD Construction





Contents

Maste	er Dat	ta Creation	3
1 F	urpo	se	3
		Process Steps (PD Construction)	
		Create Standard Project	
		Change Standard Work Break Down Structure (WBS)	
1	.1.3	Create Standard Network Header (Engineering Work)	20
1	.1.4	Change Standard Network Activities (Engineering Work)	23
1	.1.5	Create Standard Network Header (Procurement)	30
1	.1.6	Create Standard Network Activities (Procurement)	33





Master Data Creation

1 Purpose

Document

Creation of standardized structure for planning and execution of projects is described in this document.

Prerequisites

All Scenarios should be considered before creating master data templates.





1.1 Process Steps (PD Construction)

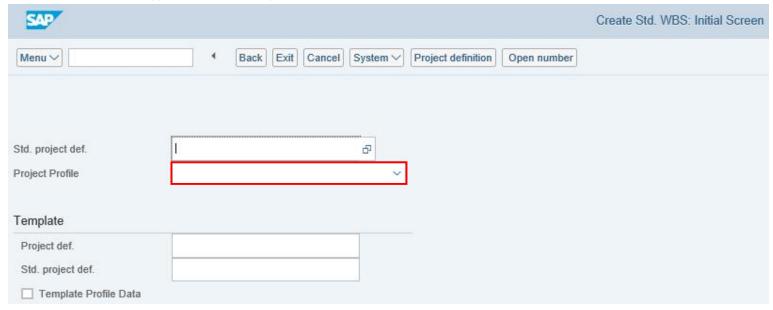
1.1.1 Create Standard Project

Use

It is used to create standardized / comparable hierarchical structure (Template) so that estimation projects can be created by adopting already created Template.

Procedure

1. Access "Create Standard WBS" App, from Fiori Launchpad.



- 2. Click Project Profile combo box
- 3. Click Project Profile: from drop down list item
- 4. Update the following required and optional fields:

Field name	Description	User action and values	Comments
Std project def.		Example:	The standard project definition contains dates and

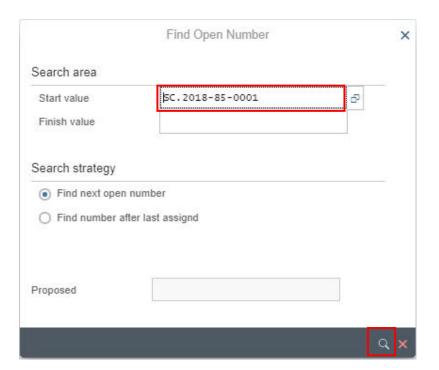
Project System Training Document PAGE 4 OF 42





	SC.2018- 85 -0001 84, 85, 86, 87, 88 is required as per their divisional codes.	organizational information that are binding for the entire project. A project structure that will be used as a template for creating new projects	
Project Profile	Example: Project Profile: Y000005 Project PD Construction DOP	The profiles contain default values and control parameters for processing WBS, Network, Activities and functions in the project	

5. Click Open Number button Open number



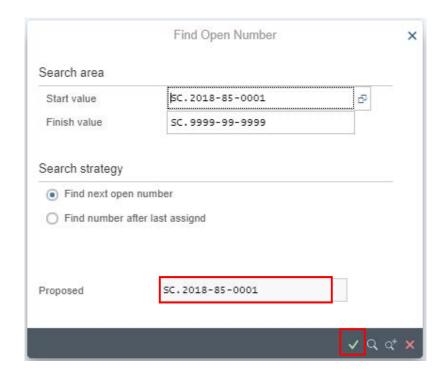




6. Update the following required and optional fields:

Field name	eld name Description		Comments
Start value		Example: SC.2018-85-0001	Start value for the search area, in which the next free standard project number is to be determined.

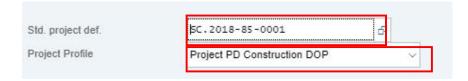
7. Click Find button







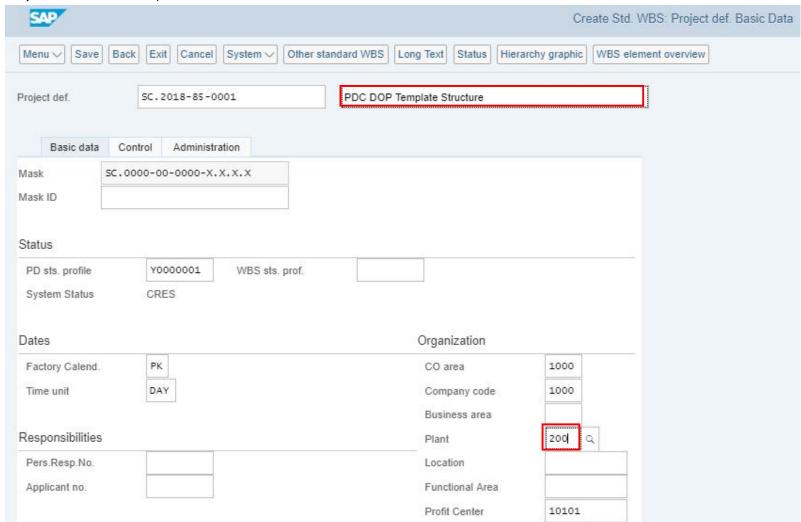
8. Click Copy button







9. Click Project definition button or press Enter







10. Update the following required and optional fields:

Field name	Description	User action and values	Comments	
Project def. Example:		Example:	Standard Project Name / Description	
Plant Example:		Example: 200	In Logistics a plant is an organizational unit for dividing an enterprise according to procurement and materials planning.	
		200	A place where materials are produced, or goods and services are provided.	

11. Click Save button



Following are the Coding Mask.

Coding Mask	Description
SP.0000-0000.X.000.X.X.X	Standard Project (CE PMU / PD GSC)
PT.0000-0000.X.000.X.X.X	Project Tranche (CE PMU)
PG.0000-0000.X.000.X.X.X	Project STG (PD GSC)
PI.0000-0000.X.000.X.X.X	Estimation Project (CE PMU / PD GSC)
PA.0000-0000.X.000.X.X.X	Project AMI (CE PMU - PD AMI)
PS.0000-0000.X.000.X.X.X	Project GSO Maintenance (PD GSC)
SC.0000-00-0000-X.X.X.X	Standard Project (PD Construction)
PC.0000-00-0000-X.X.X.X	Project Construction (PD Construction)
PE.0000-00-0000-X.X.X.X	Estimation Project (PD Construction)
PL.0000-00-0000-X.X.X.X	Estimation Project (of PD Construction from P&D / P&E Department)



Following are the Plants

PLANT	Description
200	IESCO RS RAWALPINDI
201	IESCO RS ISLAMABAD
202	IESCO RS WAH
203	IESCO RS RAJJAR

Result:

Standard Project Definition for Template Structure has been created.





1.1.2 Change Standard Work Break Down Structure (WBS)

Use

It is used to create standardized / comparable hierarchical structure (Template) so that estimation projects can be created by adopting already created Template.

Procedure

1. Open "Change Standard WBS" Tile from Fiori Launchpad under WBS Element Group.



2. Update the following required and optional fields:

Field name	Description	User action and values	Comments
Std project def.		Example: SC.2018-85-0001 *If standard project is known, go step 6	The standard project definition contains dates and organizational information that are binding for the entire project. A project structure that will be used as a template for creating new projects

Project System Training Document PAGE 10 OF 42





3. Click help button or press F4



4. Update the following optional fields

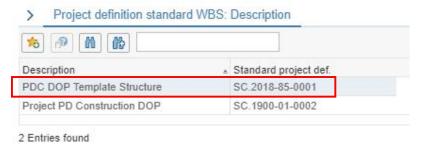


Field name	Description	User action and values	Comments
Std project def.		Example: SC201885*	The standard project definition contains dates and organizational information that are binding for the entire project. A project structure that will be used as a template for creating new projects
Description		Example:	Standard Project Name / Description
		dop	

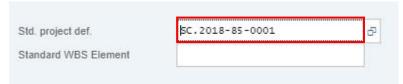




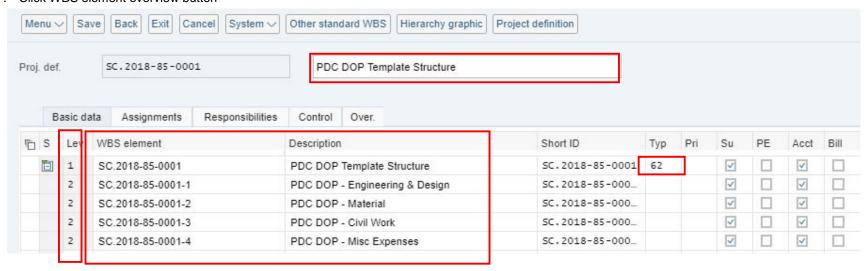
5. Click Find button



6. Click on SC.2018-85-0001 and Press Enter



7. Click WBS element overview button







8. Update the following required and optional fields:

Field name	Description	User action and values	Comments
Level (Row-1)		Example:	Level of WBS Element in Project Hierarchy
WBS Element (Row-1)	A structural element in a work breakdown structure representing the hierarchical organization of a project	Example: SC.2018-85-0001	
Description (Row-1)		Example: PDC DOP Template Structure	Short description for WBS Element
Type (Row-1)		Example: 62	Project Type at Level 1 for PDC Projects
Level (Row-2)		Example: 2	Level of WBS Element in Project Hierarchy
WBS Element (Row-2)	A structural element in a work breakdown structure representing the hierarchical organization of a project	Example: SC.2018-85-0001-1	
Description (Row-2)		Example: PDC DOP - Engineering & Design	Short description for WBS Element
Level (Row-3)		Example:	Level of WBS Element in Project Hierarchy
WBS Element (Row-3)	A structural element in a work breakdown structure representing the hierarchical organization of a project	Example: SC.2018-85-0001-2	
Description (Row-3)		Example: PDC DOP - Material	Short description for WBS Element
Level (Row-4)		Example: 2	Level of WBS Element in Project Hierarchy
WBS Element (Row-4)	A structural element in a work breakdown structure representing the hierarchical organization of a project	Example: SC.2018-85-0001-3	
Description (Row-4)		Example:	Short description for WBS Element



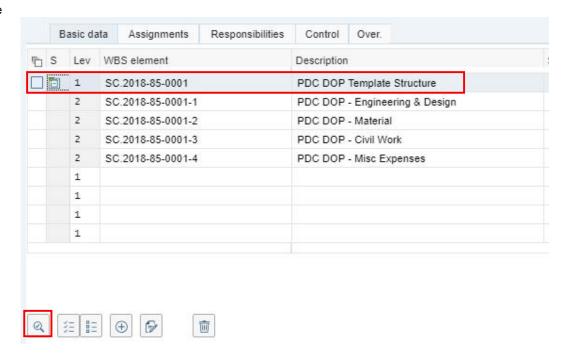


		PDC DOP - Civil Work	
Level (Row-5)		Example:	Level of WBS Element in Project Hierarchy
		2	
WBS Element (Row-5)	A structural element in a work breakdown structure representing the hierarchical organization of a project	Example: SC.2018-85-0001-4	
Description (Row-5)		Example:	Short description for WBS Element
		PDC DOP - Misc Expenses	

Note:

• First Level WBS will always be of similar length and code as of Project Definition.

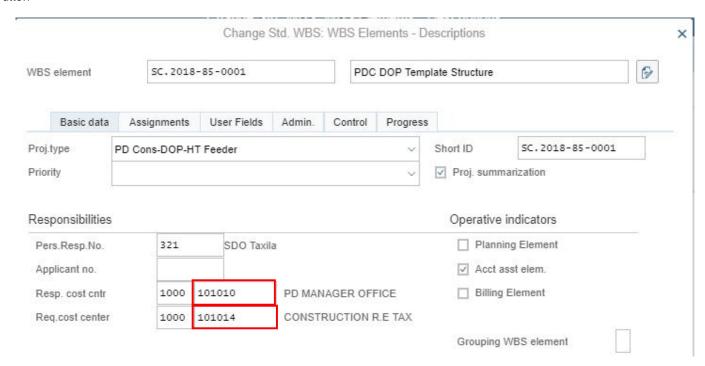
9. Select WBS Element Line







10. Click Detail button

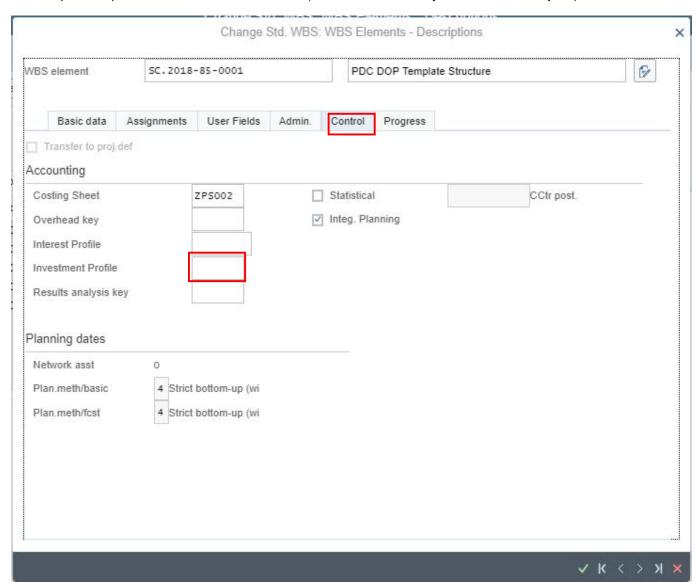


Field name	Description	User action and values	Comments
Responsible Cost Centre		Example: 101010 – PD Construction Office	Main Office Cost center will be used in this field
Requesting Cost Centre		Example: 101014 – Construction RE Taxila	Respective office cost center will be used in this field





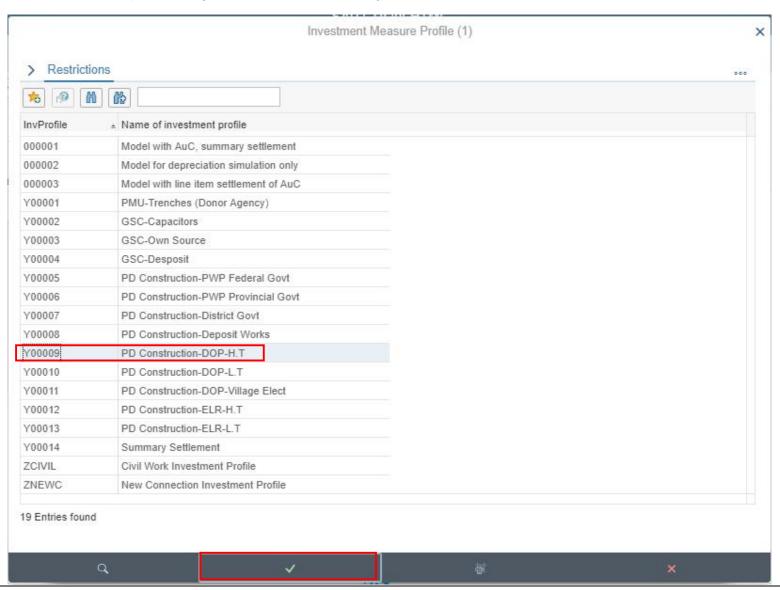
11. Click Control Tab and press help button / F4 on Investment Profile (For 1st Level WBS only in case of PDC Projects)







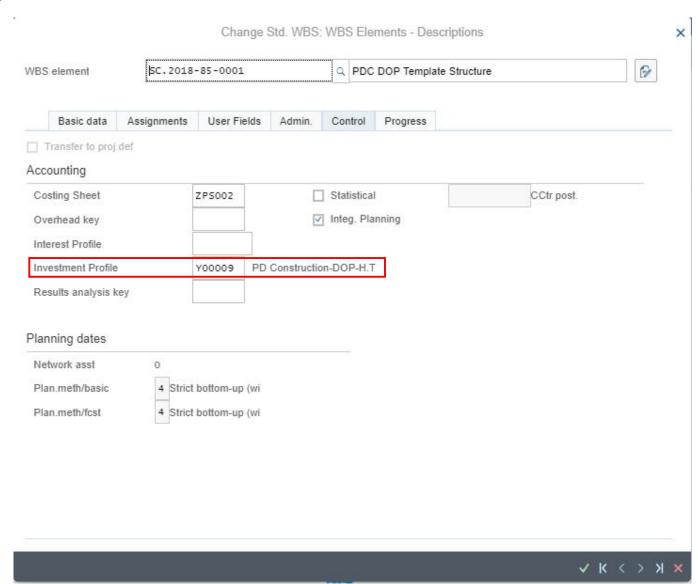
12. Choose Investment Profile. (It is used to generate AUC for CWIP booking)







13. Press Enter







- 14. Press Enter
- 15. Repeat Steps 9 to 10 for level 2 WBS Elements (PDC).
- 16. Click Save button

Result:

Standard WBS Structure for Template has been created.

Note:

- Responsible Cost Center will be the Cost Centre of PMU / GSC / PDC main offices.
- Requesting Cost Centre will be the Cost Centre of execution constrution division.
- Both are mandatory to add in the project at all level WBS elements in Estimation and especially in Operative structures. (for PDC, All level WBS and for PMU/GSC 4th level and below WBS)
- Person Responsible is also required in for estimation projects along with operative projects. (for PDC, All level WBS and for PMU/GSC 4th level and below WBS)





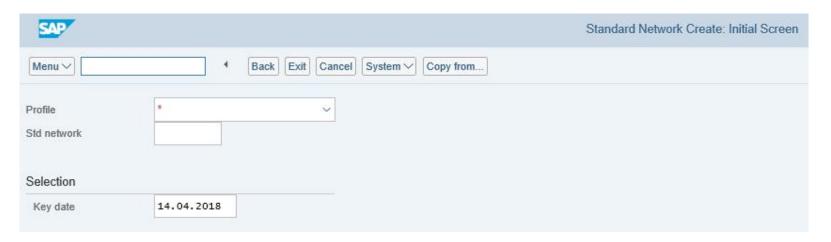
1.1.3 Create Standard Network Header (Engineering Work)

Use

It is used to create standardized / comparable hierarchical network structure (Template) so that estimation projects can be created by adopting already created Template.

Procedure

1. Access "Create Standard Network" form Fiori Launchpad:



- 2. Click Profile drop down list
- 3. Select Standard Network profile list item.
- 4. Update the following required and optional fields:



Field name	Description	User action and values	Comments
Profile	A profile is a collection of	Example:	

Project System Training Document PAGE 20 OF 42





default values and setting for maintenance of routing or standard networks	Standard Network Fronte. 1000002-1 D
--	--------------------------------------

- 5. Press Enter
- 6. Following Screen will appear



- 7. Click Network usage drop down list
- 8. Click list item
- 9. Click Network status drop down list
- 10. Click Created list item
- 11. Update the following required and optional fields:

Field name	Description	User action and values	Comments
Std Network		Example:	Standard Network Header description
		Template Network PDC	





Network Usage		Example: PD Construction	To assign standard networks for different usages, for example Procurment, Construction, Project Management etc
Network Status	The status key to indicate the processing status of a standard Network. For example, to indicate whether the standard Network is still in the creation phase or has already been released	Example: Created	
Predefined Plant	In Logistics a plant is an organizational unit for dividing an enterprise according to procurement and materials planning. A place where materials are produced, or goods and services are provided.	Example: 200	

12. Click Save button

Result:

Standard Network is created, to be used as reference in creating estimation project networks.





1.1.4 Change Standard Network Activities (Engineering Work)

Use

It is used to create standardized / comparable hierarchical network structure (Template) so that estimation projects can be created by adopting already created Template.

Procedure

1. Access "Change Standard Network" form Fiori Launchpad:



2. Update the following required and optional fields:

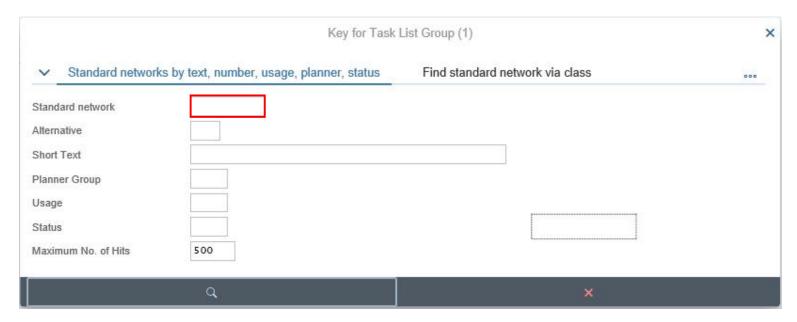
Field name	Description	User action and values	Comments
Std Network		Example:	Standard Network Header Number
		10000011	
		If standard network number is known, go to step 3	

Project System Training Document PAGE 23 OF 42





3. Click on search help button or press F4



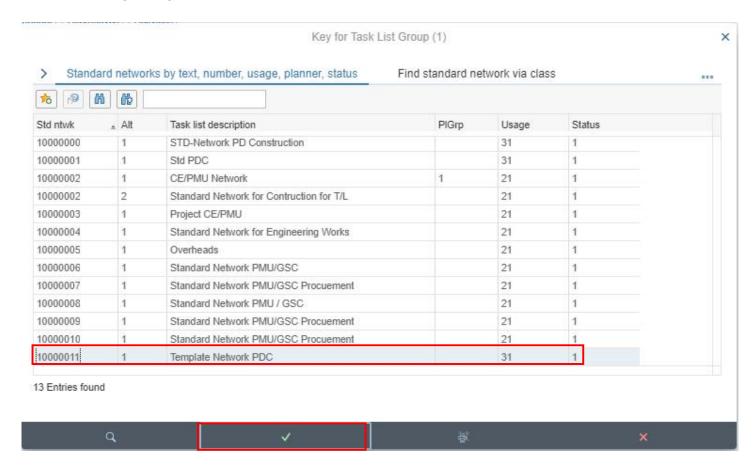
Field name	Description	User action and values	Comments
Standard Network		Example:	Standard Network
		10*	Header Number

4. Click Find button





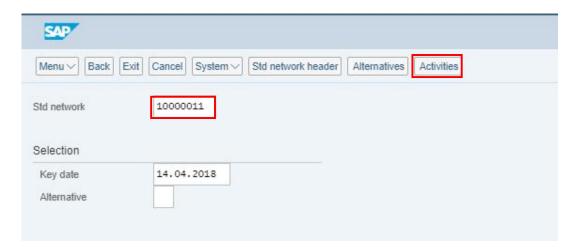
5. Click Standard Network for Engineering Works label







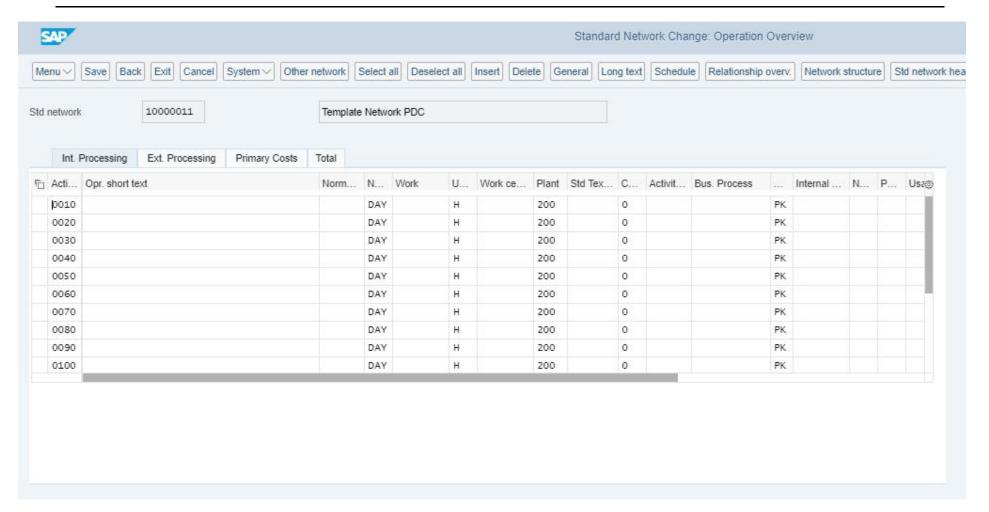
6. Press Enter button



7. Click Activities button Activities







8. Update the following required and optional fields

Field name	Description	User action and values	Comments
Opr. short text		Example:	Internal Activity
		Sketch & Design	Description

Project System Training Document PAGE 27 OF 42



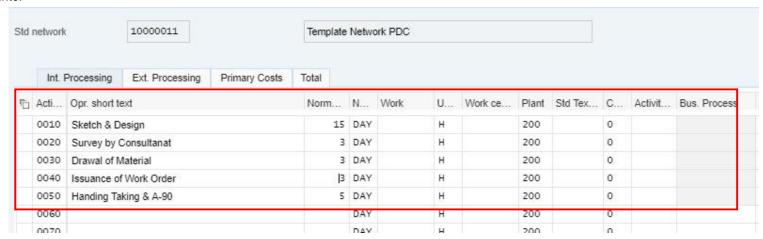


Normal Duratiob	Example: 15 Days	The normal duration required to carry out the activity
Opr. short text	Example: Survey by Consultant	Internal Activity Description
Normal Duratiob	Example: 3 Days	The normal duration required to carry out the activity
Opr. short text	Example: Drawal of Material	Internal Activity Description
Normal Duratiob	Example: 3 Days	The normal duration required to carry out the activity
Opr. short text	Example: Issuance of Work Order	Internal Activity Description
Normal Duratiob	Example: 3 Days	The normal duration required to carry out the activity
Opr. short text	Example: Handing Taking & A-90	Internal Activity Description
Normal Duratiob	Example: 5 Days	The normal duration required to carry out the activity





9. Press Enter



10. Press Save button

Result:

Standard Network Activities has been created as template.





1.1.5 Create Standard Network Header (Procurement)

Use

It is used to create standardized / comparable hierarchical network structure (Template) so that estimation projects can be created by adopting already created Template.

Procedure

1. Access "Create Standard Network" form Fiori Launchpad:



- 2. Click Profile drop down list
- 3. Select Standard Network profile list item.
- 4. Update the following required and optional fields:



Field name	Description	User action and values	Comments
Profile	A profile is a collection of default values and settings for	Example:	

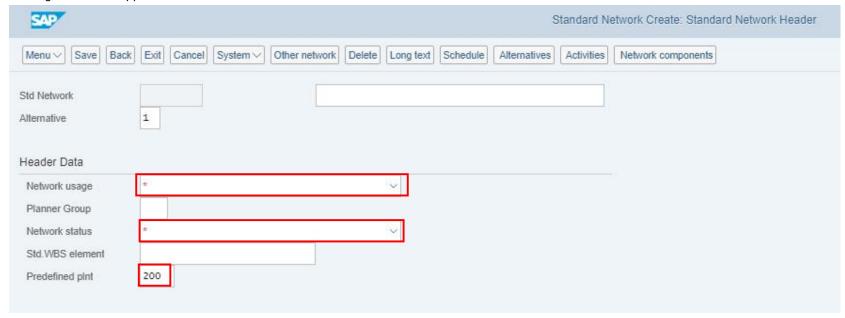
Project System Training Document PAGE 30 OF 42





maintenance of routings or standard networks	Standard Network Profile: Y000002-PD Construction Standard Network Profile	
--	--	--

- 5. Press Enter
- 6. Following Screen will appear



- 7. Click Network usage drop down list
- 8. Click list item
- 9. Click Network status drop down list
- 10. Click Created list item
- 11. Update the following required and optional fields:

Field name	Description	User action and values	Comments
Std Network		Example:	Standard Network Header description
		Template Network PDC - Procurement	

Project System Training Document PAGE 31 OF 42





Network Usage		Example: PD Construction	To assign standard networks for different usages, for example Procurment, Consrtuction, Project Management etc
Network Status	The status key to indicate the processing status of a standard Network. For example, to indicate whether the standard Network is still in the creation phase or has already been released	Example: Created	
Predefined Plant	In Logistics a plant is an organizational unit for dividing an enterprise according to procurement and materials planning. A place where materials are produced, or goods and services are provided.	Example: 200	

12. Click Save button

Result:

Standard Network is created, to be used as reference in creating estimation project networks.





1.1.6 Create Standard Network Activities (Procurement)

Use

It is used to create standardized / comparable hierarchical network structure (Template) so that estimation projects can be created by adopting already created Template.

Procedure

1. Access "Change Standard Network" form Fiori Launchpad:



2. Update the following required and optional fields:

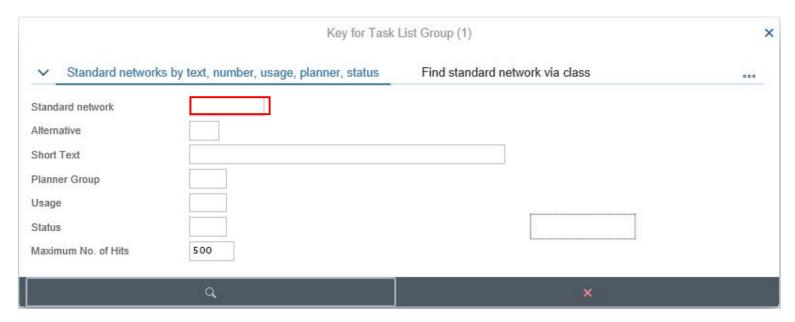
Field name	Description	User action and values	Comments
Std Network		Example: 10000012 If standard network number is known, go to step 3	Standard Network Header Number

Project System Training Document PAGE 33 OF 42





3. Click Help Search button



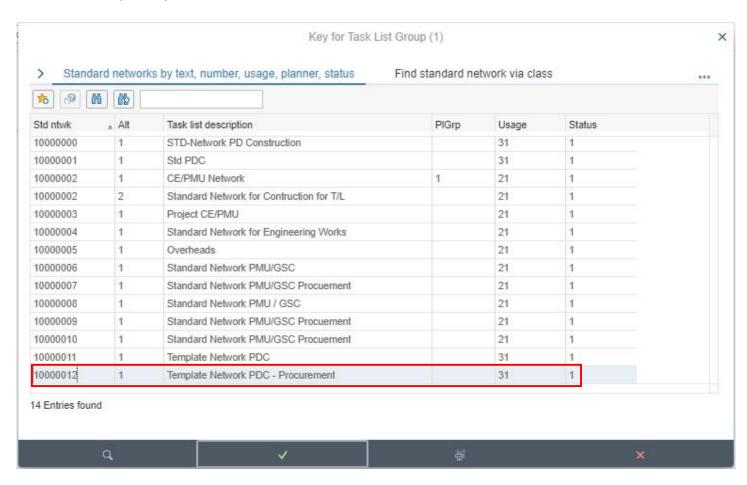
Field name	Description	User action and values	Comments
Standard Network		Example:	Standard Network Header
		10*	Number

4. Click Find button





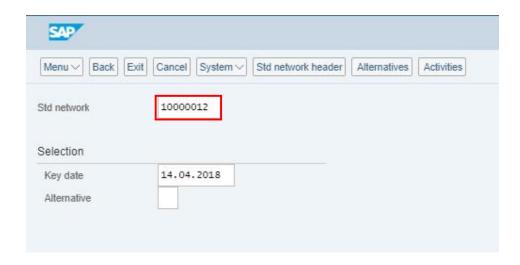
5. Click Standard Network for Engineering Works label



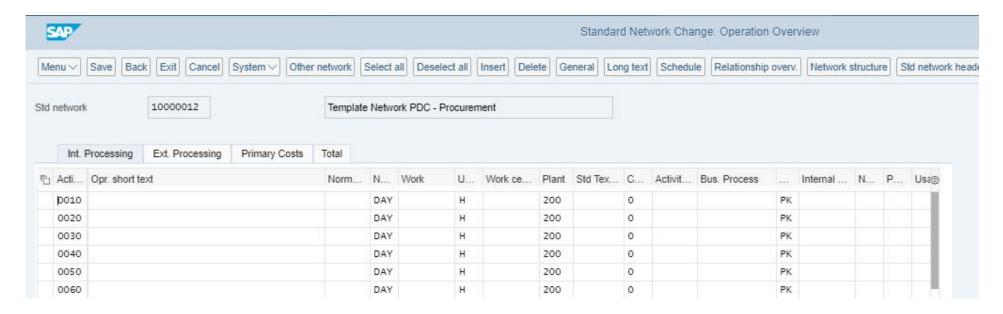




6. Press Enter



7. Click Activities button







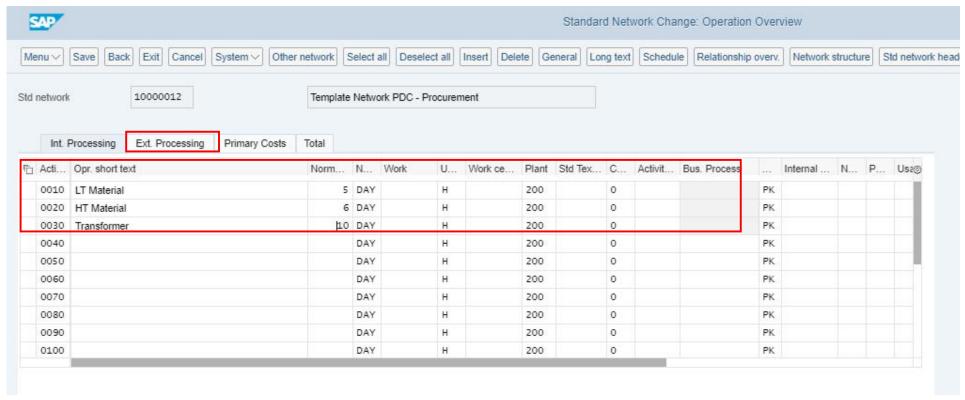
8. Update the following required and optional fields

Field name	Description	User action and values	Comments
Opr. short text		Example: LT Material	Internal Activity Description
Normal Duratiob		Example: 5 Days	The normal duration required to carry out the activity
Opr. short text		Example: HT Material	Internal Activity Description
Normal Duratiob		Example: 6 Days	The normal duration required to carry out the activity
Opr. short text		Example: Transformer	Internal Activity Description
Normal Duratiob		Example: 10 Days	The normal duration required to carry out the activity





9. Press Enter

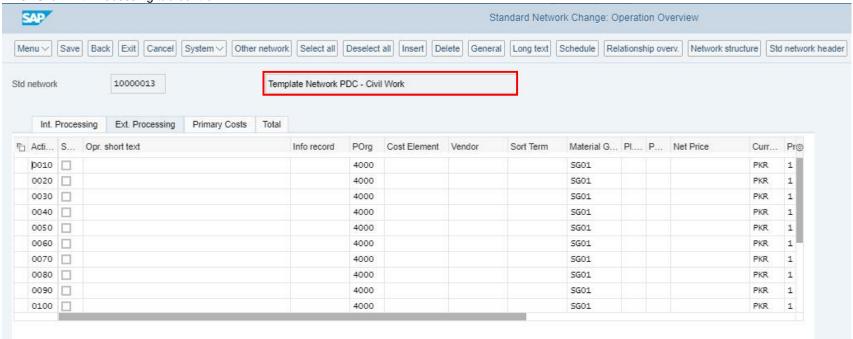


10. Press Save.





- 11. For Civil Work, Create the Standard Network Header like in 1.2.5
- 12. Repeat step 1 till 7
- 13. Click Ext. Processing tab control



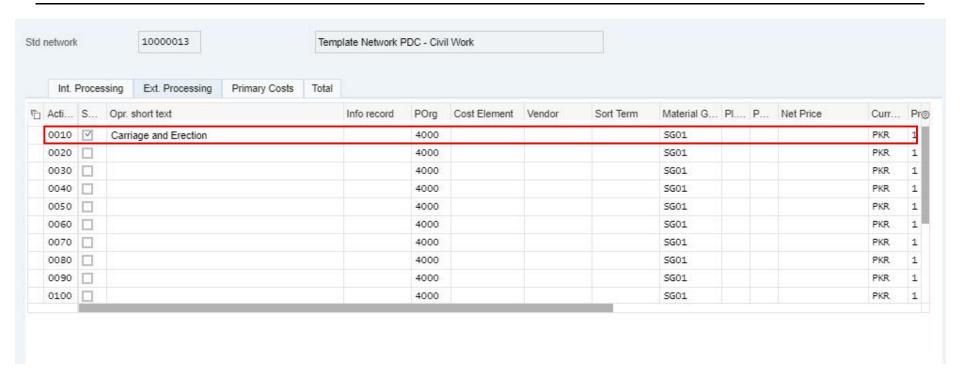
14. Update the following required and optional fields:

Field name	Description	User action and values	Comments
Opr. short text		Example:	Service Activity
		Carriage and Erection	Description

15. Click Service check box





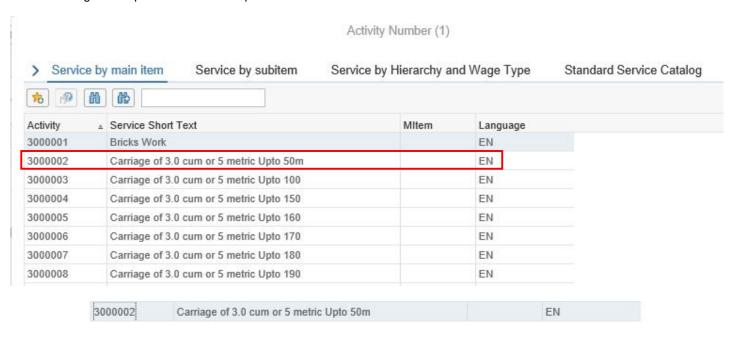


16. Press Enter

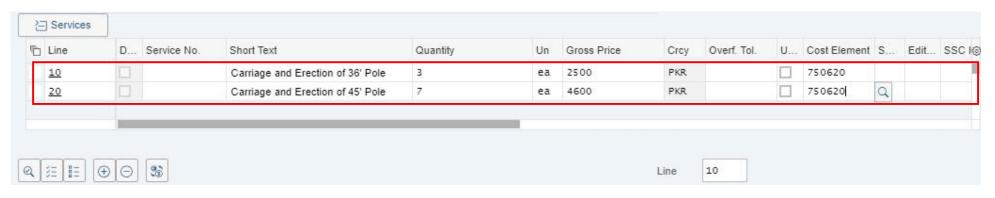




- 17. Click Search help in Service Number
- 18. Find Services either through description or enter * and press enter



19. Choose the service and press enter / Cancel if no service found.







20. Update the following required and optional fields:

Field name	Description	User action and values	Comments
Service No	Specifies the number of the service master record for which you want to enter, change or display data. For non-standard services, skip the service number, and enter description only.	Example:	
Service Description	Specify the services required to perform the work.	Example:	
		Carriage and Erection of 36' Pole	
Quantity		Example:	Quantity for Service
		3	
Un		Example:	Unit of Measurement of
		EA	Service
Gross Price		2500	Price per Service
Cost Element	Items in a chart of accounts that are relevant to cost, are referred to	Example:	
	as cost elements. They are used for entering all costs within the entire cost accounting system.	750620	
Service Description	Specify the services required to perform the work.	Example:	
		Carriage and Erection of 45' Pole	
Quantity		Example:	Quantity for Service
		7	
Un		Example:	Unit of Measurement of
		EA	Service
Gross Price		4600	Price per Service
Cost Element	Items in a chart of accounts that are relevant to cost, are referred to	Example:	
	as cost elements. They are used for entering all costs within the entire cost accounting system.	750620	

- 21. You can also manually add the description, quantity, Gross Price and cost element.22. Press Back and Save

Result:

Standard Network Activities has been created as template.